

SAN FRANCISCO ARCHERS,  
INCORPORATED BY- LAWS

ARTICLE 1: NAME, PURPOSE

SECTION 1: Name

The organization shall be known as San Francisco Archers, Incorporated, also known as "The Club" and SFA.

SECTION 2: Purpose

1. The purpose of the Club shall be to: promote, foster, expand, perpetuate and preserve the practice of field archery; to encourage new members, to promote good fellowship and sportsmanship; and to support ethical hunting with bows and arrows.
2. To conduct continuous educational programs, to acquaint the general public with the bow and arrow, its uses in the field of sport, and as a practical and humane hunting weapon.
3. To cooperate with the National Field Archery Association, the California Bow Hunters and State Archery Association.
4. To operate and maintain the Park property on behalf of the Recreation and Parks Department of the City and County of San Francisco, by complying with their policies, rules, and regulations.
5. To maintain the field courses, and conduct tournaments and activities that promote archery.

ARTICLE 2: LOGO, AFFILIATIONS, DEFINITIONS

SECTION 1: Club Logo

1. Club Colors: Black and White
2. Club Emblem: Running Deer

SECTION 2: Publications

1. Club's official publication shall be known as "The Arrow"
2. The Official Club website shall be known as sfarchers.org

SECTION 3: Affiliations

1. Northern California Field Archery Association (NCFAA)
2. California Bow Hunters (CBH)
3. State Archery Association (SAA)
4. National Field Archery Association (NFAA)
5. USA Archery

SECTION 4: Definitions

1. Board of Directors - All Officers and Board Members shall be known as the Governing Board or BOD.

2. Good Standing – current with annual dues and Membership Task requirements, and not facing any formal disciplinary action by the Board.
3. Probationary Level Member –
  - A new member who has applied to the Club and is in the process of meeting their pre-membership requirements.
4. Disciplinary Action – process for dealing with past acts or conduct that substantially impairs the public recreational purpose of the property, the health, safety or welfare of its intended users, or the preservation of maintenance of the property.
5. Quorum- unless specifically defined in these Bylaws, The Club will follow Roberts Rules of Order
6. Adult- 18 years and older
7. Senior- 62 years and older
8. Membership Task Requirements –tasks to help maintain the range and support the Club’s activities to promote archery, including, but not limited to:
  - Saturday monthly work party
  - Set-up or take-down of 3D targets for official tournaments (Cabin Fever, Trad, BC)
  - Set-up or take-down of targets for monthly Club shoots
  - Other activities related to official tournaments, including, but not limited to:
    - registration,
    - kitchen clean-up
    - working in the kitchen or snack shack
    - score keeping and awards
    - shopping for supplies
  - Regular maintenance of targets on the range – replacing paper targets, gluing new targets, etc.
  - Maintenance of the range – mowing, cleaning trails, raking, etc.
  - Regular maintenance of club house – cleaning, resupplying stock, etc.
  - Assistance with special events
  - Teaching at Outreach, JOAD or other events
  - Special work pre-arranged and approved by the Range Captain.

## ARTICLE 3. MEMBERSHIP

### SECTION 1: Applicants

1. All applicants must be of legal age, 18 years or older. Any applicant seeking membership under the age of 18 must join as a family membership under their parent or legal guardian.
2. Family includes up to two adults, and includes (if applicable) children under the age of 18, and fulltime students under the age of 23.
3. Applicants for membership to the Club shall not be discriminated against on the basis of race, color, religion, age, ancestry, national origin, sex, political affiliation, sexual orientation, disability or any other grounds prohibited by law.
4. All applicants must follow the application process:
  - Familiarize themselves with the range, the range safety rules, the SFA Club Bylaws and membership responsibilities
  - Get acquainted – complete a minimum of two membership tasks - assisting with range and clubhouse maintenance
  - Get a sponsor - a club member in good standing must sponsor the new applicant.
  - Complete the application, waiver, and pay dues
5. Applicants for membership shall submit a completed application form, including sponsorship information, along with the monetary amount equal to the total of the initiation fee and one (1) year's dues, prorated on a quarterly basis.
6. A sponsor must be a member in Good Standing of the Club for a minimum of one (1) year and can sponsor no more than five (5) prospective new members per year.
7. All adult Members must sign and submit the Club waiver. Minor(s) who reside in the household must have a completed Club waiver on file signed by a parent or guardian.
8. Probationary period – During this time period prospective new members are expected to fulfill all their membership requirements, including membership tasks.
  - At the end of the year, if all requirements have been fulfilled the applicant will be recognized as a full member at the Annual Club Awards dinner, will receive a key to the club house and a club t-shirt, and have voting rights.
  - If a prospective member has not fulfilled all the membership requirements they will be removed from the membership roster
  - If the person chooses to re-apply in the future, they will need to follow the new applicant process.

## SECTION 2. Membership types

There shall be Five (5) types of membership: Probationary, Active, Life, Associate, and Senior Citizen.

- Probationary Level Member – a new member who has applied to the Club and is in the process of meeting all their pre-membership requirements.
- Active Membership: Members who are current with dues and task requirements.
- Associate Membership. Member who lives outside the Nine (9) Bay Area Counties, or, is no longer active in the club and upon Board approval. Associate members are not required to fulfill tasks.
- Life Membership: Such members shall also be active; however, no annual dues will be collected.
- Senior Membership: Available to anyone 62 years of age or older.

## SECTION 3: Membership Benefits

SFA offers Two (2) levels of benefits; probationary and full benefits.

- A. Probationary benefits – for new applicants and current members who have not fulfilled all their task requirements:
  - Monthly club shoots - \$5 to shoot
  - 10% discount on club logo gear (t-shirt, hats, etc.)
- B. Full benefits – for active members who are current with their dues, have completed all their task requirements in the previous year, and are not facing any disciplinary action by the BOD:
  - Monthly club shoots – free
  - 20% discount on club gear (t-shirts, hats, etc.)
  - Club patch
  - Full voting rights

## SECTION 4. Current Members who have not completed their task requirements

For members who do not fulfill their task requirements for two (2) years and have not received special dispensation from the BOD:

- Membership will be subject to an official review by the BOD.
- Membership benefits may be subject to suspension
- Membership may be revoked

#### SECTION 5. Rejection of membership

An applicant for membership shall be rejected only for “Good Cause” and shall be notified in writing of the reason for rejection of the application by an appropriate BOD officer, and all money submitted with the application shall be returned to the applicant.

If an applicant is rejected they will be notified in writing of the rejection and the reason thereof within forty-five (45) days from the date of application. Reasons for rejection include, but are not limited to:

- Applicant did not fulfill Membership task requirements
- Applicant does not have a Sponsor in Good Standing
- Applicant’s Sponsor has reached their limit on number of applicants they can sponsor annually
  - Applicant will be notified that they need to choose a new sponsor
- Applicant has shown disregard or disrespect towards the range property (i.e. defacing, destroying, or vandalizing) or towards any other SFA or public member (i.e. harassment, assault, or otherwise)

#### SECTION 6. Good Cause

Good Cause for rejection of applicants or renewals for membership must be defined and must be based on a record of past acts or conduct demonstrating that the admission of the applicant would substantially impair the public recreational purpose of the property, the health, safety or welfare of its intended users, or the preservation of maintenance of the property. There must be a written document of incidents. For rejection of a current member or a renewal, there must be evidence that the applicant/member was notified in writing of incidents.

#### SECTION 7: Disciplinary Action

Any SFA member who shows disregard or disrespect towards the range property (i.e. defacing, destroying, or vandalizing) or towards any other SFA or public member (i.e. harassment, assault, or otherwise) is subject to disciplinary action from the BOD. Disciplinary action constitutes an oral or written warning about their behavior from the BOD. Multiple disciplinary actions may result in revocation of membership.

#### SECTION 8. Revocation of membership (expelling from the club)

Any member whose actions or declarations are detrimental to the welfare of the club shall, upon approval of the BOD, have their membership revoked.

## SECTION 9. Process for Expelling a Member

- A. No member may be expelled unless the organization has provided the member with written notification of improper acts or conduct. The organization must provide a hearing in order to determine that Good Cause for expulsion exists. "Good Cause" shall be defined according to the requirements set out in Section 6 above. The member shall be given at least thirty (30) days' notice in writing of the purpose of the hearing, and the charges against such member. At such hearing, said member shall be given an opportunity to be advised of the charges, an opportunity to respond to them, and to present a defense. The BOD will have the opportunity (but is not required) to discuss the charges and defense in closed (executive) session. After sufficient opportunity to discuss the issues, the BOD will vote.
- B. If the BOD votes to expel the member, the revocation of membership will be effective immediately. If the member was not present at the hearing, a letter will be sent to them the following business day advising them of the result of the hearing.
- C. The member may request an appeal of the BOD's decision to expel by submitting a request in writing to the BOD within 30 days of being notified of the expulsion. The only appeal offered will be to the General Membership. A date no earlier than 30 days shall be set. The meeting must have at least 20 general members and 5 BOD members in attendance. A member of the BOD will first read the charges, findings and judgement. The member will then be given the opportunity to present their case regarding the charges and the BOD will be given an opportunity to address the member's statements. An opportunity for discussion and questions will be afforded to the general membership in attendance before a vote is taken. It shall require a 2/3 majority vote of those present to overturn the BOD's decision to expel.

## SECTION 10. Reinstatement

An applicant who has been rejected, or a member who has been expelled, shall be eligible to reapply for membership twelve (12) months after being rejected or expelled from the Club.

## ARTICLE 4. REQUIREMENTS FOR MEMBERSHIP: DUES, FEES and MEMBERSHIP TASK REQUIREMENTS

### SECTION 1. Initiation Fees

An initiation fee of Fifty dollars (50.00) shall be charged.

### SECTION 2. Annual Dues

- A. Annual dues for single adult membership shall be Seventy-Five dollars (\$75.00).
- B. Annual dues for family shall be One Hundred dollars (\$100.00).
- C. Annual dues for a Senior Citizens (62 years and older) will be one half (1/2) that of regular membership.
- D. Annual dues for an Associate Member who lives outside of the Nine Bay Area counties shall be \$60.00.

### SECTION 3: Other Funds

Any other funds required by the Club shall be raised by special assessment, approved at a General membership meeting by a majority vote of the members present at the meeting (a minimum of 20 current members including 5 BOD members must be present for a vote to occur). A notice of said meeting and its purpose shall be given to each member at least two (2) weeks prior to the date of the meeting.

### SECTION 4: Approval of Fees

All fees, dues, assessments, and membership application rates charged to new members and daily rates charged to non-members shall be subject to the approval of the BOD.

### SECTION 5: Waivers

A signed waiver is required with each new membership and annual renewal. Minor(s) who reside in the household must have a completed the Club waiver on file signed by a parent or guardian.

### SECTION 6: Non-member rates

Daily use rates for non-members shall be Five dollars (\$5.00).

### SECTION 7: Life Membership

- A. A Six Hundred dollar (\$600.00) Single Life Membership is available to any member of the Club in good standing for a minimum of five (5) years. The spouse of a paid Life Member may purchase a Life Membership for two hundred dollars (\$200.00).
- B. Any member who has maintained Good Standing within the Club for 10 years or more may be granted Life Membership by a two-thirds (2/3) vote of general membership at a general membership meeting.
- C. No more than three (3), life memberships may be granted by a majority vote of the BOD per year.

### SECTION 8: Fiscal/Membership Year

The membership year shall be January 1st to December 31.

### SECTION 9: Delinquent dues

A member has nine (9) months to pay their overdue yearly dues. After September 30th there will be an additional penalty fee of Twenty dollars (\$20.00) in order to be reinstated. After twelve (12) months (December 31st) membership and privileges are revoked. An individual may pursue an exception to this fee, by request, presented to the BOD for hardship issues such as, but not limited to, military service or family/business obligations that have kept the member out of the Bay Area for a significant time period.

- A. Any member who is not currently in Good Standing due to lapsed dues payment (i.e., has not paid delinquent dues within the 12-month period stated above) must reapply by completing a new member application, obtaining a sponsor, and paying the initiation fee.
- B. Any member who is more than 12 months delinquent in their dues and wishes to be reinstated as a renewing member instead of new applicant may approach the BOD to present his/her case or extenuating circumstances and review their membership and initiation fee. The BOD will vote on the request.

## SECTION 10: Exemptions

No member shall be exempt from dues except Life Members.

## SECTION 11: Membership Task Requirements

In addition to the payment of dues, all Active Members shall be expected to fulfill annual Club task requirements – by participating a minimum of three (3) occasions.

- ‘Membership Task Requirements’ – include, but are not limited to, a Saturday monthly work party; set-up, take-down, and other work (such as registration, kitchen, snack shacks, etc.) at a Club sponsored tournament or monthly Club shoot; working / teaching at Outreach or JOAD; and any other special events. Any special work pre-arranged and approved by the Range Captain, President or Vice President.
- Special arrangements can be made with the President in hardship cases.
- For Family memberships, a total of 5 tasks must be completed in the calendar year. These can be completed by 1 member or a combination of family members.
- Life members are expected to complete their task requirements, unless they receive special dispensation from the BOD.

## SECTION 12: Rights of Members

Membership in the Club entitles each Member to vote at official General meetings that have been called by the BOD and announced in the newsletter, club house and via email.

Membership is not assignable nor is it inheritable. Membership does not vest in any Member any monetary distributions from SFA during the existence of SFA.

## ARTICLE 5. GOVERNING BOARD

The Governing Board (BOD) of the Club shall consist of: President, Vice President, Secretary, Treasurer, 2nd Vice President of Hunting, Publications Officer, Scorekeeper, Membership Officer, Range Captain, the immediate Past President and five (5) members voted by The Club at large.

The BOD shall be responsible for the control and management of all activities and properties of the Club, and render decisions of policy subject to the By-Laws of the Club.

## SECTION 1: Duties of Officers

### PRESIDENT

The President shall preside at all meetings of the Club and BOD and shall appoint committees as deemed necessary. The President shall submit a written agenda before each monthly meeting. The President is an ex-officio member of all standing committees and shall perform such duties as are prescribed in Robert's Rules of Order.



## VICE PRESIDENT

The Vice President shall perform the duties of the President if the President is unable to act and he/she will automatically chair the Tournament Committee. Official Tournaments include:

- The Ken Brown Memorial / Cabin Fever Shoot (usually held the Sunday before Martin Luther King Day in January),
- The Pacific Traditional Rendezvous (usually held the third Sunday in April),
- the 1 Million B.C. shoot (usually held the first full week-end in August),
- the monthly Club Shoots (usually held the second Sunday of the month), and any other future shoots voted on by the General Membership.

All shoot dates are subject to change due to unforeseen circumstances and at the discretion of the Board.

The Vice President may appoint as many committee members as deemed necessary to carry out the assigned duties of the office, and in general perform such duties as are prescribed in Robert's Rules of Order.

## SECRETARY

The Secretary shall be responsible for: keeping all records of the Club and BOD Meetings, reviewing the bank statements, correspondence (i.e., with SFA's archery affiliations, thank you notes for donations, etc.) ordering all supplies necessary for said office and presenting a report or reports as the President may direct. In general, shall perform such duties as are prescribed in Robert's Rules of Order.

## TREASURER

The Treasurer shall perform such duties as prescribed in Robert's Rules of Order, which include the following duties and responsibilities:

- Collect all monies of the Club. All Club monies shall be collected and counted by a minimum of two (2) club members. The second person must be a Club Member in Good Standing (preferably another BOD member). The two club members collecting and counting the money cannot be related, in a relationship, or living in the same household;
- Deposit all Club monies in the name of the Club into depositories approved by the Governing Board;
- Dispense monies under the direction of the BOD;
- Keep records of receipts and disbursements;
- Make income statements monthly and make such statements available upon request by any member in Good Standing;
- Make a written report at the final meeting of the year, which shall be audited by the BOD. This report must include all outstanding bills and commitments.
- Responsible for payment of filing fees including, but not limited to, taxes, NFAA, CBH/SAA, etc.

All checks must be counter-signed by a second member of the BOD. One or two additional Board members will be given official signatory authority to sign checks at the beginning of each new calendar year. The Treasurer shall in general perform such duties as are prescribed in Robert's Rules of Order.

- A. The BOD may authorize expenditures up to \$5000 (five thousand dollars) without General Membership approval. Any disbursement of Club monies over \$5,000 (five thousand dollars) must be approved by the BOD and the General Membership at an official General Membership meeting.
- B. Members will be reimbursed for Club related expenditures, provided that receipts are given to the Treasurer prior to reimbursement.
- C. No husband / wife, family members, domestic partners, or persons living in the same household may sign the signature cards.

#### SECOND VICE PRESIDENT OF HUNTING

The Second Vice President of Hunting shall take charge of any special shoots designed for the hunting members of the Club. The Second Vice President of Hunting will research the Hunting & Conservation laws of the State of California and keep the Club informed of any changes in these laws, rules or regulations. The Second Vice President of Hunting shall keep records of game animals harvested by Club members.

#### PUBLICATIONS OFFICER

The Publications officer shall be responsible for the editing and publishing of "The Arrow", preparing press releases, notices to the members, and other such notices as needed. The Publication officer shall be responsible for the editing and content of the Club's official website [sfarchers.org](http://sfarchers.org), and for maintaining all of the Club's social media.

#### RANGE CAPTAIN

The Range Captain shall be responsible for the maintenance of the outdoor range; the supply of bales, target faces, and all Club tools; and in general direct and coordinate all work performed on the outdoor range in concurrence with BOD.

#### SCOREKEEPER

The Scorekeeper shall keep an accurate record of all scores turned in, and in general perform the duties incidental to the office of Scorekeeper, as outlined in the NFAA (National Field Archery Association) Handbook or the Club sanctioned shoots. This office also carries the title of Classification Officer.

#### MEMBERSHIP OFFICER

The Membership Officer shall:

- Keep a record of current members, task requirements fulfilled for current members and new applicants, and dues payment.
- Review new applications to ensure that sponsorship and Membership task requirements are consistent with the Club's application process and Bylaws.
- Keep a record of Probationary Level members.
- Provide a monthly update on Membership task requirement fulfillment, new applications received, and state of applicants' progress towards membership (Membership task opportunities attended)
- Coordinate Membership Benefits

## GENERAL MEMBERS OF THE BOARD

Five (5) Board members 'at large' will assist other SFA Officers with maintenance of the club.

### Section 2: Duties of Outgoing Officers

At the end of the term, the Outgoing Officer will provide the Incoming Officer with the details of the responsibilities for the position they are filling, including, but not limited to: vendor names (for purchase of hay bales, cardboard, targets, etc.), Software programs in use, tutorial on software, management of the website and other social media, tournament details (scorecards, awards, pins), etc.

## ARTICLE 6. ELECTION PROCESS

The BOD is to be elected by a written ballot of all adult Club Members. BOD members will be nominated in September, elected in October, and installed in November at the annual Club Awards dinner. The term of office shall be one (1) year.

### SECTION 1: Qualifications to run for the Board

Member must be in Good Standing, over 21 years of age, and a member of the Club for a minimum of one year.

### SECTION 2. Ballots

- A. The election procedure shall consist of a mail in ballot which will be delivered with the newsletter or mailed separately.
- B. Reminders of the upcoming election will be sent via email on a weekly basis after the ballots have been mailed out and will continue until one week before the election deadline.
- C. All reminders to the election published in the newsletter or sent via email shall remain objective and completely free of bias toward any candidate.
- D. To ensure accuracy ballots shall be numbered in accordance with club roster sheets. Anyone requesting an extra ballot shall be noted with a letter or any other variable to show that only one vote has been voted per exact person.

### SECTION 3. Counting of Ballots

The President will choose three (3) members not running for office to count the ballots. No husband/wife, family members, domestic partners, or persons living in the same household may count the ballots together, and no family members of members running for the BOD.

### SECTION 4. Votes

Single membership is allowed one (1) vote. Family membership is allowed two (2) votes by members 18 or older. Example, a family consisting of a single dad and his 10 year old would only get one (1) vote.

Probationary level members are not allowed to vote.

## ARTICLE 7 – CONTINGENCIES

### SECTION 1. Sequence of Succession

As a contingency plan, the following shall be applied in the event the President cannot perform the duties of the Office.

- A. The sequence of succession shall be as follows: A. Vice President. B. Secretary. C. Treasurer. D. VP of Hunting E. Board Members by their seat on the Board (1-5) F. Range Captain. G. Scorekeeper. H. Publications Officer. I. Membership Officer.
- B. Seat number of 'at large' Board members will be determined by the number of votes each person obtained.

### SECTION 2. Board vacancies

- A. Any member of the Board who is "absent" or unexcused from two (2) BOD Meetings may, at the discretion of the BOD, have his/her elected position on the BOD declared vacant. Declared vacancies must be approved by two-thirds (2/3) majority vote of the BOD present at the BOD Meeting.
- B. Resignations or declared vacancies of BOD Members will be announced following the occurrence and be published in The Arrow.
- C. Vacancies on the BOD shall be filled at an official General Membership Meeting following the publication of the announcement in The Arrow. Members can nominate a replacement, who must be a current member in Good Standing. If more than one person is nominated voting will be by written ballot of the members present at the General meeting.
- D. Recalls of the BOD members must be made through a petition signed by no less than 10% (ten percent) of members in good standing at the time of the petition, posted in The Arrow, and voted on by written mail in ballot. A recall passes by a simple majority of the members who turn in their ballots.

## ARTICLE 8 - MEETINGS

### SECTION 1. Governing Board (BOD) meeting frequency

The BOD shall hold regular public Governing Board meetings once per month at the Clubhouse at the date and time published in "The Arrow".

### SECTION 2. General Membership meetings

The Club shall have at least four (4) regular General Membership meetings a year held either at the monthly work party, prior to the monthly club shoot, or before or after a BOD meeting. The date and time of the meeting must be published in the Arrow, posted in the Club House, and a reminder sent to the membership via email at least a week before the meeting.

### SECTION 3: Running of meetings

Robert's Rules of Order shall govern the business of the meetings of the Club in all cases to which they are applicable and in which they are not inconsistent with the By-Laws of the Club. Eight (8) members of the Governing Board constitute a quorum for BOD meetings. There is no minimum quorum for General Meetings unless a vote is taken (see Section 4 below).

- Monthly BOD meetings are considered public and open to all members of the Club and any 'public' person who has legitimate archery or range business, concerns, questions or requests.
- Any non-BOD member can speak at the meeting, once they have been recognized by the Chair.
  - Non-BOD members can add comments to discussions on any motions presented at the meeting, but are not allowed to vote on the motion.
  - Non-BOD members can add discussion topics to the agenda under 'good of the order'. These topics are for discussion only and cannot be voted upon.

### SECTION 4: Procedure for General meeting

- A. For a General Meeting, a minimum of 20 Adult Club members, including 5 board members, is required to vote on any motion except changes to the Bylaws. Family membership is allowed a maximum of two (2) votes by members 18 or older.
- Examples of a motion are: requests for expenditures greater than \$5000, hiring a professional tree service to remove trees along the trails that endanger the range and/or archers.
  - As stated in Article 12, Bylaws may be amended by a two-thirds (2/3) vote of the members present at the General Membership meeting, provided they constitute a quorum of 10% of adult CLUB members at the time of the meeting, plus a minimum of 5 board members.
- B. A vote on a new motion presented at a general meeting requires a majority of votes to approve or disapprove an action.
- C. To repeal an action previously passed by the BOD requires two-thirds (2/3) vote of the members present at a General meeting.
- D. Only the BOD decides on the agenda for the General meeting and which actions will be voted on. General members can add items but they are for the 'good of the order' (discussion) only.
- E. Five (5) board members must be present at a General meeting to vote on any proposal.

## ARTICLE 9. AWARDS

### SECTION 1. Club Awards - Eligibility

To be eligible for club Trophies, Medals and Awards for the monthly club shoots held normally the second Sunday of the month, (not the 3 official events – Cabin Fever, Pacific Traditional Rendezvous, 1 Million B.C.), the member must be a member in Good Standing, have current dues paid, and have participated in at least 3 work parties by the end of October (before the November Awards dinner), unless they receive special dispensation from the President.

SECTION 2. Members who have taken Big Game with the bow and are in accordance with the laws of the state in which it was taken, are eligible to have their name/s engraved on the Club's "BIG GAME PLAQUE" and receive the "BIG GAME AWARD" after notifying The Second Vice President of Hunting.

## ARTICLE 10. CLASSIFICATION

### SECTION 1. Monthly Club Shoot and 1 Million B.C. Tournament Qualifications

All shooters must qualify and be classified in accordance with the rules established in the current edition of the NFAA (National Field Archery Association) Handbook.

### SECTION 2. Guests

If the requirements of Section 1 above are not met for the specific shoots listed above the shooter will be classified as Guest and will not qualify for awards.

### SECTION 3: Ken Brown Memorial Cabin Fever Shoot

All registered shooters will be eligible for awards, unless they indicate they are shooting as 'non-compete' (i.e., not shooting for score).

### SECTION 4: Pacific Traditional Rendezvous

All registered shooters meeting the tournament qualifications (i.e., shooting a traditional, non-compound style bow) will be eligible for awards, unless they indicate they are shooting as 'non-compete'.

## ARTICLE 11. PUBLICATIONS

### SECTION 1. Frequency

A publication to be known as "The Arrow" shall be published monthly (or at a minimum every other month) for members and prospective members and shall be the sole property of "THE CLUB".

### SECTION 2. Publication

"The Arrow" shall be published by any method, subject to the approval of the BOD.

### SECTION 3. Policy

The policy of "The Arrow" shall be determined by the BOD.

#### SECTION 4. Editor

The Editor of "The Arrow" shall be the Publications Officer.

#### SECTION 5. Archives

"The Arrow" shall be archived on the official Club website sfarchers.org.

#### SECTION 6. Club website

The Official Club website known as sfarchers.org is the official website. San Francisco Archers also has an official Facebook page, and Flickr and Instagram accounts. Any other social media used officially by the club must first be approved by the BOD.

### ARTICLE 12. AMENDMENTS

#### SECTION 1. Proposing and Voting on Amendments

Amendments to the SFA Bylaws can be proposed by any member in good standing by proposing changes to the BOD. Proposed amendments to the SFA Bylaws that are approved by the BOD will be published in The Arrow, and then presented to the general membership for approval. The date of the General Meeting must be announced in "The Arrow", via email and in the Club House.

- A. Any changes to the bylaws will be distributed to the membership for approval via a written ballot. A two-thirds (2/3) majority vote of returned ballots is required to pass the amendment (s).

#### SECTION 2. Announcement of Amendment (s)

- A. An amendment must be presented in writing at least three (3) months before action can be taken.
- B. Any proposed amendment shall be published in "The Arrow"; require two (2) readings before the General Membership before being put to a vote of the General Membership.
- C. All new amendments to the Bylaws shall be published in "The Arrow" as to their acceptance or rejection within sixty (60) days after they are acted upon.

#### SECTION 3. Dating of Amendments

All amendments approved by the membership shall be dated as to the time of their approval.

## ARTICLE 13: LIABILITY OF BOARD MEMBERS

### SECTION 1: Indemnification

The Club has the power (but is not obligated) to indemnify any Board member who was or is a party or is threatened to be made a party to any proceeding (other than an action by or in the RIGHT of The Club to procure a judgment in its favor, and action brought under the 5233 California nonprofit public benefit company law, or an action brought by the attorney general) against expenses, judgments, lines, supplements and other amounts actually and reasonably incurred in connection with that proceeding if that person acted in good faith and in a manner that the person reasonably believed to be in the best interest of the Club and, in the case of criminal proceeding, had no reasonable cause to believe their conduct was on unlawful.

The termination of any proceeding by judgment, order, settlement, conviction or upon a plea of nolo contendere or its equivalent will not, of itself, create a presumption that the person did not act in good faith and in a manner which the director reasonably believed to be in the best interest of the Club or that director had reasonable cause to believe that the directors conduct was unlawful. The Governing Board, without counting the vote of the director in a proceeding will make any decisions on a director's good faith and beliefs about acting and the Club's best interest.

### SECTION 2: Personal liability of volunteer Board Members

To the fullest extent permitted by the California nonprofit public benefit company law, as now in effect or as may hereafter be amended, there will be no personal liability of a Board member to a third-party monetary damages on the part of the Board member of a nonprofit company, caused by the Board member's negligent act or omission in the performance of that person's duties as a Board member, provided that the Board member's fact or omission was (1) within the scope of their duties performed in good faith and not reckless, wanton, criminal, intentional or grossly negligent, and (2) either the damages are covered by the liability insurance or the director or executive officer and the Board of Directors had made all reasonable efforts in good faith to obtain available liability insurance.